



**Standard Report Sheet**

<b>Name of Entry</b>
<b>Judges</b>
<b>Date of Assessment</b>

**Category:** Wee Village / Small Village / Large Village / Small Town / Medium Town / Large Town / Small City / City / Coastal Village / Coastal Town / Urban Community / Residential Community / Town Centres and City Centres (indicate appropriate category)

PILLAR	MEDAL LEVEL
<b>A Horticulture (worth 40% of the overall marks)</b>	
<b>B Environment (worth 30% of the overall marks)</b>	
<b>C Community (worth 30% of the overall marks)</b>	
<b>OVERALL MEDAL LEVEL</b>	

**Medal Guide: Gold, Excellent 85-100 Points; Silver Gilt, Very Good 68-84 Points; Silver, Good 50-67 Points; Bronze, Satisfactory 37-49 Points. 36 Points and below – certificate of participation.**

***Introduction and Overall Impression:*** (Please expand space as required to fit judging comments).

**Judges Feedback Section A – Horticulture:** *(Please expand space as required to fit judging comments).*

**Judges Feedback Section B – Environment:** *(Please expand space as required to fit judging comments).*

**Judges Feedback Section C – Community:** *(Please expand space as required to fit judging comments).*

		<b>10-9</b>	<b>8-7</b>	<b>6-5</b>	<b>4</b>
<b>A1</b>	<p><b><u>Overall Impression</u></b></p> <p>Taking account of all relevant factors, how strong is the impact of the entry in creating a memorable impression? Are designs and materials used appropriate to their locations? Emphasis here is on coordination and overall quality.</p>	High impact with <b>excellent</b> attention to detail delivering the desired results in an appropriate and consistent manner.	Most areas are high impact with <b>very good</b> attention to detail although some inconsistencies.	<b>Good</b> overall impact although not always balanced. Some areas make an impact but others need to be more vibrant with better design.	Although generally <b>satisfactory</b> , more attention to detail is required in order to increase impact and improve consistency of design.
<b>A2</b>	<p><b><u>Maintenance of Planted Areas</u></b></p> <p>Are the areas within the entry maintained to an appropriate standard, including cultivation, weeding, feeding, pruning, grass maintenance, tree management and maintenance? (See B3 for maintenance techniques)</p>	<b>Excellent</b> standards of cultivation. Very consistent throughout. Horticultural maintenance and general care is outstanding.	Standards are <b>very good</b> with few exceptions. Horticultural maintenance is managed consistently.	Standards of horticultural maintenance are <b>good</b> and fairly consistent. A few exceptions where further attention is required.	Standards are generally <b>satisfactory</b> . However, the horticultural maintenance programme requires further attention to detail in some areas.
<b>A3</b>	<p><b><u>Plant Selection</u></b></p> <p>Are the plants / trees used in the planting schemes, suited to their growing conditions, locations and purposes? Is there a diverse range of plant-species to attract a variety of wildlife? Is there year-round interest, where appropriate?</p>	<b>Excellent</b> plant selection with extensive year-round interest, and almost no exceptions.	Plant selection is <b>very good</b> overall with only a few exceptions and ample year-round interest.	Plant selection is generally <b>good</b> , but there is room for improvement in some areas in order to extend year-round interest.	Plant selection is generally <b>satisfactory</b> , however it requires further consideration in order to extend the season and maintain interest.
<b>A4</b>	<p><b><u>Plant Quality</u></b></p> <p>Are the plants / trees healthy and grown to their full potential? Are they generally free of pests and diseases?</p>	Plant quality is <b>excellent</b> , plants are very healthy, vigorous and grown to their full potential.	Plant quality is <b>very good</b> , plants are mostly healthy and vigorous, with only a few exceptions.	Plant quality and health is generally <b>good</b> , but not always consistent. Lack of vigour in some areas.	Plant quality and health is generally <b>satisfactory</b> but could be improved.

		<b>10-9</b>	<b>8-7</b>	<b>6-5</b>	<b>4</b>
<b>B1</b>	<p><b><u>Local Identity &amp; Pride of Place</u></b></p> <p>Is there a sense of place, with appropriate acknowledgement of local heritage (including biodiversity) and its relevance for the community; e.g. art in the landscape, signage, interpretation, etc. Consider the pride taken in hard landscape (including streets), open spaces (including grass areas, wild areas and beaches if appropriate), street furniture maintenance, etc. To include cleanliness, strategies to reduce litter, graffiti, vandalism, flyposting/temporary signage, chewing gum, and effective dog fouling control measures.</p>	<p>Extensive evidence of efforts to highlight/enhance local identity. An <b>excellent</b> impression made about what makes the area unique. Street furniture including litter bins and seating is in excellent condition.</p>	<p>Considerable evidence of efforts to highlight/enhance local identity. A <b>very good</b> impression made about what makes the area unique. Street furniture including litter bins and seating is in very good condition.</p>	<p>Some evidence of efforts to highlight/enhance local identity. A <b>good</b> impression made about what makes the area unique. Street furniture including litter bins and seating is in good condition.</p>	<p>Little evidence of efforts to highlight/enhance local identity. A <b>satisfactory</b> impression made about what makes the area unique. Street furniture including litter bins and seating is in variable condition.</p>
<b>B2</b>	<p><b><u>Natural Environment</u></b></p> <p>Is there an understanding of what biodiversity means locally? Have efforts been made to create, restore or maintain appropriate habitats to support wildlife and include native species where possible? What has been done to assess the effectiveness of any interventions? E.g. through surveys. Is nature being considered in all activities, rather than just restricting wildlife-friendly practices to a specific project or area?</p>	<p>The natural environment is managed to an <b>excellent</b> standard supporting an extensive range of flora and fauna, with little improvement required. Extensive effort to assess the impact of interventions. Nature is considered across all activities.</p>	<p>The natural environment is managed to a <b>very good</b> standard across the whole entry, supporting a considerable range of flora and fauna. Considerable effort to assess the impact of interventions. Nature is considered across most activities. Very little effort would lift it to excellent.</p>	<p>The natural environment is managed to a <b>good</b> standard supporting a range of flora and fauna. Some effort to assess the impact of interventions. Nature is considered across some activities. Requires further work to improve it in places.</p>	<p>The natural environment is managed to a generally <b>satisfactory</b> standard supporting some flora and fauna. Little effort to assess the impact of interventions. Nature is considered across very few activities. Needs significant improvement in places.</p>
<b>B3</b>	<p><b><u>Environmental Management</u></b></p>	<p><b>Excellent</b> evidence of sustainable gardening practices, including the</p>	<p><b>Very good</b> evidence of sustainable gardening practices, including the</p>	<p><b>Good</b> evidence of sustainable gardening practices, including the</p>	<p><b>Satisfactory</b> evidence of effort to garden sustainably, conserve</p>

	<p>Have steps been taken to employ sustainable and ecological gardening practices? E.g. Moving towards reducing/eliminating use of chemicals like pesticides, herbicides and artificial fertilisers (where practical) and using/trialling other biological and physical controls like manual weeding or companion planting. Strategies to reduce the amount of peat used (where practical), implementing solutions like composting, reusing plastics and recycling at the end of their life. Taking measures to minimise the use of water. Where local environmental issues have been identified, have plants/trees or greening solutions been considered, e.g. as rain gardens, green roofs/walls, or as barriers for pollution?</p>	<p>conservation of resources and minimising negative impacts. Extensive use of plants/trees or greening solutions to address local environmental issues.</p>	<p>conservation of resources and minimising negative impacts. Considerable use of plants/trees or greening solutions to address local environmental issues.</p>	<p>conservation of resources and minimising negative impacts. Some use of plants/trees or greening solutions to address local environmental issues.</p>	<p>resource and minimise negative impacts. Little use of plants/trees or greening solutions to address local environmental issues.</p>
		<b>10-9</b>	<b>8-7</b>	<b>6-5</b>	<b>4</b>
<b>C1</b>	<p><b><u>Year Round Activity and Future Commitment</u></b></p> <p>Evidence of forward planning and year-round activities, initiatives or events, highlighting where they are adding value and demonstrating the strengths or uniqueness of the entry.</p>	<p><b>Excellent</b> evidence of activities taking place throughout the year and of advanced planning. The annual programme of activities is exceptional.</p>	<p><b>Very good</b> evidence of activities taking place throughout the year and of advanced planning.</p>	<p><b>Good</b> evidence of activities taking place throughout the year and of advanced planning.</p>	<p><b>Satisfactory</b> evidence of activities taking place throughout the year and of advanced planning but some areas of improvement needed.</p>
<b>C2</b>	<p><b><u>Communication, Education, and Awareness</u></b></p> <p>Use of suitable interpretation, enabling learning and a greater understanding of purpose, and environmental importance. Engagement with schools, young people or other groups. Promotion within the immediate area through local and</p>	<p><b>Excellent</b> use of signage and interpretation, and evidence of involvement in public awareness and educational programmes.</p>	<p><b>Very good</b> use of signage and interpretation, and evidence of involvement in public awareness and educational programmes.</p>	<p><b>Good</b> use of signage and interpretation, and evidence of involvement in public awareness and educational programmes. Communications and appropriate media</p>	<p><b>Satisfactory</b> use of signage and interpretation, and evidence of involvement in public awareness and educational programmes.</p>

	regional communications. Appropriate communications and media involvement evidenced.	Communications and appropriate media involvement are extremely well evidenced.	Communications and appropriate media involvement are very well evidenced.	involvement are well evidenced. A few missed opportunities.	Communications and appropriate media involvement are evidenced but limited and there is room for improvement.
<b>C3</b>	<p><b><u>Support and Funding</u></b></p> <p>Has the entry made every effort to be inclusive, and engage the support of a wide variety of local groups and organisations? Participation should be representative of the local community. Evidence of fundraising and on-going support from a range of businesses and organisations appropriate to the size of the entry, making it viable and able to continue moving forward.</p>	<p>The range of groups and organisations engaged are an <b>excellent</b> representation of the wider community. Excellent levels of funding to ensure the viability of the entry. Support in all areas is sustainable and outstanding.</p>	<p>The range of groups and organisations engaged are a <b>very good</b> representation of the wider community. Very good levels of funding to ensure the viability of the entry. Support in all areas is very good and will be sustainable over time.</p>	<p>The range of groups and organisations engaged are a <b>good</b> representation of the wider community. Good levels of funding to ensure the viability of the entry. Support in all areas is good and, with effort, will be sustainable over time.</p>	<p>The range of groups and organisations engaged are a <b>satisfactory</b> representation of the wider community. Satisfactory levels of funding to ensure the viability of the entry. Support in all areas is satisfactory and fairly sustainable over time.</p>

**Judges/Entrants notes:**

- The form has expandable sections under overall impression and judges' feedback allowing the judges to provide comprehensive and meaningful comments as much as they deem necessary.
- **Maintenance of Planted Areas:** The maintenance schedule should take account of biodiversity needs through the seasons; these will vary depending upon setting and location. Examples could include avoiding hedge trimming in nesting season or leaving some grass longer at certain times of year etc.
- **Plant Selection:** Prioritising perennial native or pollinator-friendly plants is encouraged where appropriate, choosing plants with as wide a range of flowering times as possible to extend the availability of food for pollinators. If annual bedding is used, groups should carefully consider the provenance and evidence strategies to reduce the amount of peat used, and, if possible, grow their own plants.
- **Natural Environment:**
  - The use of sustainable practices and materials should be encouraged wherever possible.

- When creating, restoring or maintaining habitats to support wildlife, any features should be appropriate to the particular place. They could be as varied as ponds, 'dead' hedges, or the connection of several habitats to make 'pollinator pathways'. When used inappropriately something as simple as a bug hotel can become a bird feeder.
- Assessing the effectiveness of interventions is incredibly important and all groups should be encouraged to measure their impact. This can be through a simple survey, or through contributing to a broader citizen science project or national monitoring scheme.
- **Environmental Management:**
  - Groups should repeatedly re-use items like plant pots and trays to minimise their use of plastic.. Where this is unavoidable, switching to recycled, recyclable or compostable products.
  - Groups are encouraged to identify local environmental issues, and tackle them, using plants. These can be very simple or low-cost interventions, e.g. adding a green roof to a bin store, or planting a hedge to reduce pollution near a main road.
  - Groups should avoid large areas of mown grass where possible, both to increase biodiversity and reduce CO2 emissions from mowers etc.