



Inspiring everyone to grow

## Section 1: Introduction

The Royal Horticultural Society (RHS) is a national charity with a mission to inspire everyone to grow, as plants are vital to our wellbeing, the environment and the health and happiness of us all. Our activity focuses on the transformational power of gardening and the benefits it provides to people, places and our planet etc.

Through the RHS Garden Day programme, we aim to create four community gardens that are restorative spaces to benefit people's wellbeing and the environment. The objective of this project is to support people to create and expand inclusive community gardens that connect people to each other, the planet (or environment) and where they live.

We are looking for projects that will bring people together to build, maintain or use the garden. We will prioritise projects that:

- Clearly articulate the wellbeing or environmental benefits that the garden development will bring;
- Demonstrate inclusivity in the locality, involving many different groups or individuals and being representative of local people in the community;
- Build ongoing connections between the people involved, beyond the build of the garden;
- Employ appropriate practices in keeping with our Planet Friendly Gardening campaign; and
- Raise awareness of the importance of plants and gardening for the benefit of everyone.

This opportunity is open to community groups and schools that are registered with the relevant Government Department in England, Northern Ireland, Scotland or Wales.

One garden will be built in each of the four nations. Unfortunately, we are not able to accept applications from the Channel Islands for this particular project.

The main garden build will take place from March to June 2022. Due to the short timescale, permission from the owners and managers of the land should be in place from the outset, before applications are made.

The proposed site should be a maximum of 250m<sup>2</sup> and currently be either grass or bare soil or have only a few bulbs or some veg growing. The RHS will only consider applications for sites that are fully publicly accessible in the daytime.

The RHS project includes the following support:

- Material costs and build including hard landscaping and plants, design and project management up to the value of £50,000 for each of the four gardens.
- A contribution of up to £5,000 per year for each garden, towards maintenance costs for three years.
- Funding up to £1,000 to support a member of the group or school, to gain an RHS Level 2 qualification and build their skills.

Please complete this form by **6pm on 6th February** to tell us more about your group or school, your reasons and motivation for developing a garden and who will benefit from it. Please tell us as much information as possible about what you need and want, who will use the garden and how they will use it.

You are advised to print out a copy of the application form before you start to complete it online as it cannot be saved as you go along.

If you have any issues with the form, please contact: [spacetogrow@rhs.org.uk](mailto:spacetogrow@rhs.org.uk)

## Section 2: Community Group/School Details

### Q1

What is the name of your Community Group or School?

### Q2

What is your organisation's status?

- Community gardening group/Registered charity/School /Other

### Q3

How are you structured or managed and how are decisions made?

### Q4

Has your group or school been involved in any of these RHS programmes?

- Affiliated Societies/Britain in Bloom/Green Plan It /Campaign for School Gardening/It's Your Neighbourhood/Not sure/None of these

### Q5

Where in the UK are you located? Please make one choice. England, Northern Ireland, Scotland, Wales

### Q6

Contact details for the person completing the application on behalf of the group or school and who will be the main point of contact if the application is successful.

Name

Position held in Organisation

Address

Address 2

City/Town

Postal Code

Country

Email Address

Main contact phone number

### Q7

Address of your organisation, if different to the address in Q6

### Q8

Website or social media address (if relevant)

### Q9

Do you have the following in place

- **A Covid-19 Risk Assessment,**
- **A wider risk assessment for the project that funding is being requested**
- **Public Liability Insurance**

**NB: The Land Owner's Permission will be essential**

### Q10

Does your group or school have its own bank account? Yes/No  
The RHS cannot pay funds to individuals.

**Section 3: Why do you want to build the garden?**

**Q11**

What is your garden project's name?

**Q12**

Please summarise your garden project, in no more than 100 words

**Q13**

Please explain how it will meet the RHS objectives on the introduction page, and what the project will look like.  
(Please use less than 200 words)

**Q14**

How does the project have the potential to make a difference to the local area and community? What is the need for your project and who will be the beneficiaries or stakeholders? (Please describe in less than 500 words)

**Q15**

How will you measure the difference the project makes? (No more than 250 words)

**Q16**

Has there been consultation with any potential garden users?  
What was the outcome?

**Q17**

Are there other local public green spaces nearby? Please tell us what they are.

**Q18**

Do you have existing relationships with groups and volunteers in the wider community that would support this project?  
Please tell us who they are.

**Q19**

Are there any access needs to be addressed for the garden to be open to all regardless of ability?

**Q20**

How much do you anticipate the cost of this project to be for the initial build and then ongoing upkeep costs?

**Section 4: Staff, Volunteers and Skills**

**Q21**

Please tell us how long your community gardening group/school has been established and what is your experience of developing and managing community garden projects and using gardening as a way to bring communities together?  
Please illustrate with examples.

**Q22**

How many staff or volunteers work in your organisation/group/school and how many of them will support this project?  
How many staff or volunteers?  
How many will support this project?

**Q23**

Please indicate how many people you can call upon to:

- Be involved in consultation with the garden designer?
- Undertake planting at the end of April 2022?
- Maintain the site in the first summer when considerable watering and weed control might be required?

## RHS Garden Day 2022 - Community Garden Application Form Questions

- Undertake long-term maintenance?
- How many of these people will be competent gardeners? (Not professional gardeners but able to weed and water without supervision)

### Q24

Are there any other partners involved in the project? Yes/No

### Q25

If yes to Q24, who are they and what are their roles and responsibilities?

Name, role and responsibility.

### Q26

Would anyone in your team benefit from training to help maintain the garden after the build? (The RHS can help one person undertake an RHS Level II horticultural qualification.)

## Section 6: The Site

### Q27

Where is the proposed garden location?

Please tell us using a Google Map Reference or What 3 Words.

Please be as precise as possible.

### Q28

Please select the most appropriate setting from the drop down list

Inner City/Suburb/Town/Village/Rural location

### Q29

Is the site accessible to the public during the day? Only gardens that are accessible to the public will be eligible for support.

### Q30

How big is the proposed site in m<sup>2</sup>? (Please note gardens should be a maximum of 250m<sup>2</sup>).

### Q31

How can the site be accessed (by people and machinery), and what is the adjoining land used for?

### Q32

Please describe the site in less than 250 words.

### Q33

Garden features

- Is it an existing garden that will be expanded into an area that currently has no plants?
- What state is it in?
- What is the ground like e.g. turf or soil?
- What is the aspect, sloping or level?
- How much of the proposed area is shaded from nearby trees and buildings?
- Is there an accessible water source nearby?
- Are there any difficult weeds present?
- What are the key features, characteristics and elements?
- Are there existing trees and planting, paths, water features, parking in the existing garden, etc.?
- Any other information on the land in question?

### Q34

Please attach a document that includes:

1. 2 photographs that show the site

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2. A copy of any plan of the site (roughly to scale) showing any paths, borders, water courses and ponds, ditches, fences, hedges and trees, sheds, walls, car parking and buried services - electricity/telephone cables, gas/water pipes.

Please indicate which way is North on the plan.

### Q35

Has the site flooded in the last 3 years? If yes, please provide details. (Propensity to flooding is not necessarily a disqualifying factor) Yes/No

### Q36

If you answered yes to Q35, please give details

### Q37

Please confirm:

- Who the landowner is:
- Who manages the site?
- Is permission for this project already in place?
- If you are a school, is the Head Teacher supporting this application?
- Will the landowner remain in control of the site for at least 5 years from 1st March 2022?

### Q38

The main garden build will take place from March to June 2022 .

Is the site already clear and ready for a garden to build on?

Is there anything that might impact the timing of the project?

### Q39

Please tell us how you intend to keep this garden secure from theft or vandalism.

## Section 8: Eligibility and Terms

### Q40

If you are a school please

- provide your school Department for Education or equivalent number (only schools registered with the relevant Government Department in England, Northern Ireland, Scotland or Wales are eligible to apply).
- tell us what percentage of pupils receive free school meals.

### Q41

Terms and Conditions.

Please use this box to confirm that you have read the terms and conditions and agree to abide by them.

### Q42

Please use this box to confirm that you are willing to be filmed/interviewed for the BBC as main media partners and other media outlets providing television, radio and press coverage of this project, particularly on 2nd May 2022. This will also include the build-up period at your site.

### Q43

Please use this box to confirm you are available to participate for the amount of time and on the dates shown in the Terms and Conditions.

### Q44

If you wish to receive future communications from the RHS about funding opportunities and related community gardening programmes e.g. Britain in Bloom or the Campaign for School Gardening please tick this box

**Section 9: Privacy Policy**

**Q45**

Please tick to confirm you have read the terms and conditions and our Privacy Policy.