

Eco-Schools Example Action Plan - Notes

This is a good example of what an Action Plan should look like.

Submitting Your Application Online

When submitting evidence through the Online Application System, you will submit your Action Plan at two stages:

- near the beginning of your Green Flag Journey to receive feedback,
and
- at the end of your Green Flag Journey when submitting your final application.

We do not expect the Evaluation column to be completed until you submit your final application.

Interim Application Process (PowerPoint Template)

When submitting evidence through the Interim Application, your Action Plan should have all columns completed.

Eco-Schools Action Plan
SCHOOL NAME Suburban High School
Eco-Schools Topic: Biodiversity
Date Range of this Plan: 2017 - 2019
Your school's Sustainable Development Goal: Goal 15: Life on Land
Our overall aim for this Topic and Goal: To increase Biodiversity within our school grounds

Action What are you going to do?	Responsible Who's in charge?	Timescale When will it be done by?	Progress How can we measure it?	SDG How does your action link to your chosen SDG?	Evaluation/Development Was the action successful? How will you build on this in the future?
Introduce new plant species to our garden	ECO group/ BGE Science Mrs Smith	April 2018	Plant surveys	Increase the Biodiversity of species in our school grounds by introducing more habitat	Yes - new plants are growing. This is something we will do every spring.
Survey the school grounds to see if there has been an increase in Biodiversity	ECO group/ BGE Science Mrs Smith	Every August starting in 2018	OPAL Surveys	Knowledge of success of the introduction of new habitats and the variety of Biodiversity on school grounds	ongoing
Project in nearby burn to improve habitat – water quality survey, litter pick, planting wildflowers.	S1 Geography/ John Muir Award pupils	June 2017	How many pupils achieve their Discovery Award, JMA record books, photographs.	Caring for a wild place as part of the JMA, learning about biodiversity and habitats.	All pupils completed this and enjoyed it so much it is now a regular part of our curriculum.

Action What are you going to do?	Responsible Who's in charge?	Timescale When will it be done by?	Progress How can we measure it?	SDG How does your action link to your chosen SDG?	Evaluation/Development Was the action successful? How will you build on this in the future?
Can we get a Bee Hive?	ECO group/ BGE Science Mr McAndrew	April 2019	Honey production	Increase the Biodiversity of species in our school grounds by introducing more habitat	Ongoing – we are talking to the council about hosting a bee hive.
Plant trees and berry bushes	ECO group/ BGE Science Mrs Jones	February 2018	OPAL Surveys	Increase the Biodiversity of species in our school grounds by introducing more habitat	Planted and growing
Bug Hotels/ seed bombs	ECO group/ BGE Science Mrs Smith	April - June 2018	OPAL Surveys	Increase the Biodiversity of species in our school grounds by introducing more habitat	Ongoing. This was a great activity and the Eco group loved making bug hotels.
Introduce bird feeders/baths in certain areas of the school	ECO group/ BGE Science Mrs Jones	May 2018	Bird number survey – maybe with RSPB Birdwatch	Increase the Biodiversity of species in our school grounds by introducing more habitat	Birdwatch is something we will do every year – it was a big hit.
Plant a wildflower meadow	ECO group	March 2017	When the wildflowers are growing	Increasing biodiversity by providing more habitat.	Council strimmed original meadow so we tried again in March 2018 and fenced the area off to protect it.
Build bird boxes to put up around the school	Mr Brown - Technical	Winter term 2017	Number of bird boxes made	Providing habitat, learning about what birds need.	This was highly successful. We made enough bird boxes to give some to a nearby nursery to put in their grounds and repeated this in Winter of 2018 when we donated some to a cluster primary school.

Eco-Schools Action Plan
SCHOOL NAME
Suburban High School
Eco-Schools Topic: School Grounds (Community Garden)
Date Range of this Plan: 2017 - 2019
Your school's Sustainable Development Goal: Goal 15: Life on Land
Our overall aim for this Topic and Goal:
To have a community to garden where we learn from each other and learn to be sustainable.

Action What are you going to do?	Responsible Who's in charge?	Timescale When will it be done by?	Progress How can we measure it?	SDG How does your action link to your chosen SDG?	Evaluation/Development Was the action successful? How will you build on this in the future?
Work with community partners	S5 pupils & Mr Collins	On going	Evaluation forms, meetings with partners	Garden will increase biodiversity and will provide spaces to grow food	Yes. Successful discussions took place to allow the garden to be built and plans supported by community group and pupils
Redevelop unused area of school grounds	S5 pupils & Mr Collins	February 2018	Before and after photographs	Increases biodiversity	Yes. School grounds are now fully developed into our community garden. Planting includes food plants which will be used by pupils within the school. This was finished in June 2018
Design a garden	S5 pupils & Mr Collins	February 2017	Pupil designs and drawings from architects	Areas of the garden will increase biodiversity	Yes. Garden design ideas were submitted by pupils. These designs were further developed by school partner
Construction of garden	Community building partner	February 2018	contractors completed	Increases biodiversity in the school grounds	Yes. Garden is built and growing. Repurposed materials used where possible within construction

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Plant trees	Mr Collins/Mrs Smith & Eco-group	February 2018	Trees are planted and growing	Variety of trees planted to increase biodiversity	Yes. Trees are planted and growing
Grow plants/ vegetables	Mr Collins/Mrs Smith & Eco-group	On going	Vegetables harvested	Vegetables used to create dishes in home economics	Ongoing – we made soup and will definitely do this again.
Use garden for outdoor learning	Mr Collins/Mrs Smith	On going	Pupils participate in outdoor learning lessons, photographs	Learning about sustainability by learning about growing vegetables. Garden to kitchen	Ongoing – teacher confidence developing to engage with garden space and find opportunities to engage with it through different subjects
Enter the Pocket Garden competition with Keep Scotland Beautiful	Mr Collins and Art and Design/Technical classes	Entries due in February 2018	Our designs will be displayed in the school and one might be chosen for Gardening Scotland	Our garden designs will be all about our chosen SDG	YES! One of our garden designs was chosen and pupils went to Gardening Scotland with their built garden.
Work with community It's Your Neighbourhood group to fill planters around the school	Mrs Smith and Mr Austin from local community group	Starts in March – yearly activity?	If we can develop a working relationship with the community group	Intergenerational links, beautifying our neighbourhood, creating habitat for pollinators.	This was very successful. We now start growing plants from seed in the early spring and help plant up the hanging baskets and planter boxes near the school. Getting cluster primary schools involved too.

Eco-Schools Action Plan
SCHOOL NAME: Suburban High School
Eco-Schools Topic: Litter
Date Range of this Plan: 2017 - 2019
Your school's Sustainable Development Goal: Goal 15: Life on Land
Our overall aim for this Topic and Goal:
The reduce the amount of litter inside our school building, in the playground and the surrounding community.

Action What are you going to do?	Responsible Who's in charge?	Timescale When will it be done by?	Progress How can we measure it?	SDG How does your action link to your chosen SDG?	Evaluation/Development Was the action successful? How will you build on this in the future?
Following review, photograph areas of the school at key points in the day.	Committee	June 17	Photographs on display on the board.	This will allow us to identify and evidence where the problem of litter occurs – litter can impact on biodiversity habitats	This action was extremely successful as it clearly evidenced when and where the issue of litter took place.
Design a survey to ask a range of pupils about many aspects of litter. <i>To get their thoughts on litter</i>	Committee & S5/6 Asdan	Oct 17	Surveys issued during PHSE to sample class across S1-S6.	Establish why we have the issue of litter in our school.	In order to manage this we used a sample of pupils from each year group. Next time we would involve more in the survey.
Create litter posters to display around the school. <i>Could change this for something else?</i>	Committee & S5/6 Asdan	Aug 17	Discuss how visual they are in PHSE	To raise awareness of the problem of litter and encourage people to stop! Connections to negative impact on local environment and biodiversity	It was difficult to measure the success however discussions took place in PHSE about how visual the posters were. The committee decided they needed more posters and agree it would be a good idea to make it a competition.

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Design a poster competition for S1 Design a bin competition for S2	PHSE Staff as directed by the committee.	Nov 17	Results to be announced at assembly and on display on Eco Board.	To engage younger pupils in litter issues, encourage positive behaviour and reduce negative impacts on local environment	The S1 loved the poster competition and took great pride in choosing their place of display. With the bin designs it raised awareness of how we need more bins but due to cost we have not yet been able to purchase bins with the winning logos/designs.
Complete audit of recycle bins. Order new recycle bins Weekly clear up and emptying of recycle bins. Art project using recycled materials	S5/6 Asdan	Aug 17 - Ongoing	Record, collate information re number of bins used & emptied weekly.	Decrease the amount of waste we produce through reducing, recycling & reusing . N.B. Waste materials going to landfill has impact on biodiversity and local environments	As we proceeded with this action the number of bins to be emptied gradually increased evidencing that more staff were using their blue bins. As you can see from the appendix in the first weeks and months only
Purchase new bins for school. Letter to school partner to request more bins in the local area. Letter the school parent council to ask for help to finance more bins.	Committee & S5/6 Asdan	Dec 17	Review the amount of waste in targeted areas.	Improve the management of waste.	Copy of letter attached. Partner were very slow to respond....
Raise Awareness of Fixed Penalties for littering.	Heads of Committee/PHSE Staff	Nov 17	Response from the pupils verbally through discussion. Research evidence.	Make sure we all know why it's important to use a bin and the consequence if we choose not to.	This was led by the head teacher during assembly time and feedback from discussion during PHSE was that many pupils were completely unaware of this, particularly in lower school. As a committee we agreed that it would be a good idea to invite the police to reinforce the seriousness of this crime.
Organise a Clean Up of local park with cluster Primary Schools. Register with Clean Up Scotland campaign.	Eco Group	April 17 – repeated April 18	How much litter we collect – how many schools join us	All of us taking care of our community together	This was fantastic and is something we will do every year. One school joined us the first year and two the next! 24 bags collected in 2017, 19 in 2018.